

Minutes of Fall OCDA Meeting

September 5, 2003

331 Roush Hall, Otterbein College

Westerville Ohio

Attending the meeting were: *Tom Merrill, *Lucinda Houck, *Mark Munson, *Ben Ayling, Jan Swanson, Gayle Walker, *Fred Locker, Mike Lisi, Stephen Caracciolo, Andy Call, Emily Gil, Ann Usher, Robyn Lana (* denotes elected positions)

Call to Order at 10:23 A.M. by Tom Merrill

President Merrill stated that voting during the meeting would not be official until we have a quorum (one more or six elected members) present. No other elected members arrived making e-mail voting on all motions from those members necessary. Secretary Ben Ayling was directed to conduct this e-mail vote. Voted items will be sent to the missing members for ratification. Voting members are: five officers and the five Regional Chairs. Follow up votes will be to voting members only.

Introductions of new members were made

Secretary's Reports

Minutes of the June board the general membership meetings were presented and reviewed.

Motion: To accept the general business meeting minutes

Made by: Mike Lisi

Seconded by: Fred Locker

Action taken: Tentatively passed (unanimous) pending an e-mail vote by the other elected members

Motion: To approve the minutes of the executive meeting

Made by: Robyn Lana

Seconded by: Ann Usher

Action taken: Tentatively passed (unanimous) pending an e-mail vote by the other elected members

Treasurer's Report

Treasurer Grant Cook was not available to attend but President Merrill presented his report. He announced that OCDA was the only ACDA organization to have an on time, audited report that was correctly submitted and complete. President Merrill commended Grant Cook for his work.

The 2003 Conference financials were discussed. It was reported that the current checking account is at \$4,680.79 and the Edward Jones account is at a July, 25, 2003 value of \$9,694.92.

Motion: To accept the Treasurer's report
Made by: Gail Walker
Seconded by: Mike Lisi
Action taken: Tentatively passed (unanimous) pending an e-mail vote by the other elected members

Newsletter Report

The newsletter was discussed with Mike Lisi leading the discussion. Medina has requested our membership list for mailing purposes for a November 2-3, 2003 event with the male performing group Cantus. Discussion continued as to the appropriate use of shared mailing lists. Merrill said they should request sponsorship or endorsement for the event by OCDA. Mike Lisi was directed by the President to research the use of labels for this purpose and report back to him.

Sponsorship and Endorsement were discussed. According to Merrill, endorsements are to yield space in printed material stating our endorsement and reduced cost tickets for OCDA members.

Motion: To endorse the November 2-3, 2003 event with the male performing group Cantus at Medina High School.
Made by: Mark Munson
Seconded by: Ann Usher
Action taken: Tentatively passed (unanimous) pending an e-mail vote by the other elected members

VP reported that she received info from The National ACDA has sent out a caution to be aware of the Right to Privacy Act. It was discussed that the listing of personal information should be release from each person noting the preferred contact information. Also, contact information will not be printed on the outside of printed material (lists of our leadership).

Discussion on whether to go to an all-electronic newsletter ensued. It was decided that both electronic and printed versions should continue be available. President Merrill shared the list of article contributors for September 15, 2003 Newsletter deadline and they are:

President
Treasurer
Newsletter Editor
Summer Conference Wrap-up
South Central Regional Chair
Music and Worship R&S
Boy Choir R&S

Old Business

2003 Conference

Commendations to Gayle Walker and Lucinda Houck for a well conceived and implemented conference were given by President Merrill.

167 attended up 25 from 2002 with 23 registered for graduate credit. Attendance in 2001 was approximately 122. General reviews of the presenters were shared. Positive comments included:

- An appreciation for the diversity of sessions
- The quality of ensembles
- Generally, the best workshop attended in years.

Critical comments included:

- “too rushed.” Conference Coordinator, Gayle Walker stated that the old 100-member model does not work with 160+ attendees. She and Tom Merrill are working on adjustments to this. President Merrill said that prepackaged reading materials will be made available to speed up the time needed for session set up.
- A greater need for chestnut (tried and true) reading sessions for all levels. Discussion on splitting the conference attendees into teaching levels for concurrent reading sessions ensued. It was expressed that this could work as long as everyone had access to every packet.
- There needs to be more eating time in the schedule. There was a split on this being an issue.
- A need for a gathering for new teachers
- There needs to be more space for exhibits
- OCDA leadership needs to be more welcoming. Ideas followed: Introduce the leadership. Have a name badge that will identify the leadership. A possible dinner to meet with R&S Chairs.

Gayle Walker said that more help with technical support and publicity/marketing is now needed as the event continues to grow. Help with concert revenue relations would also be helpful. Mike Lisi and Lucinda Houck offered to help.

Walker asked if it is good to have the host ensemble from Otterbein continue to perform after two consecutive years in this venue? She was encouraged to continue.

Web Site

Luke Rosen (member) has agreed to take over this duty.
Board position to be included

Motion: To make a new position on the OCDA Board for the appointed member for electronic communication (Web Master)

Made by: Fred Locker

Seconded by: Ben Ayling

Action taken: Tentatively passed (one abstention) pending an e-mail vote by the other elected members

Possible 2004 Clinicians (pending contract signing) include:

Dale Warland
Lynne Gackle
Jing Ling Tam

New Business

Reading Sessions

- Merrill said that we should increase packet size to 450 for HS and JR. High and 250 for elementary
- Merrill said he usually started putting packets together around January 10
- The need to include a varied repertoire was discussed

OCDA Workshops/Festivals

- Munson proposed the idea of having 3-day festival events in each of our five regions.
- OMEA offering only a mixed all state choir was discussed
- The need for Women and Men's Honor choral situations were discussed
- Increased involvement for SE Ohio is needed
- 2006, Cleveland OMEA convention could be a good time to initiate this

Discussion ensued on filling needed board positions for Retired Members and Community Choirs.

2006 Conference

Bob Chilcott has been contacted as a tentative clinician

Tom Merrill brought to our attention the conflict of OMEA, 2005 (Feb. 3-5) and ACDA National, LA (Feb 2-5).

Gayle Walker will work toward April 1st to have the conference information-mailing out.

There was some discussion on the implementation of accepting credit card payments for our conferences.

Motion: To adjourn
Made by: Gayle Walker
Seconded by: Robyn Lana
Action taken: Adjourned at 12:15 P.M. followed by lunch

**The next meeting of the board will be held Saturday, January 10, 2004,
10:00 A.M., at Roush Hall in Room 331, Otterbein College.**

Respectfully submitted,
Ben Ayling, Secretary

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-Addendum-

As of September 16, 2003, via email vote, all six motions from the meeting were ratified with a yes vote from Crandall, Fett and Schwepe.

Respectfully submitted,
Ben Ayling, Secretary